



Department of **Planning,
Lands and Heritage**



Collection of Your Personal Information

We collect your personal information through this portal to process and assess your request or application. This collection notice is provided in accordance with the *Privacy and Responsible Information Sharing Act 2024* (PRIS Act), which requires State Government agencies to inform individuals when collecting personal information. Personal information includes details such as your name, contact information and any other information that identifies you or relates to your request.

Commonly asked question	Response
Who is collecting your personal information?	Your personal information is collected by the Aboriginal Heritage Services Directorate within the Department of Planning, Lands and Heritage.
What is the purpose of collecting your personal information?	The Department collects your personal information to carry out administrative functions under the <i>Aboriginal Heritage Act 1972</i> and associated <i>Aboriginal Heritage Regulations 1974</i> .
Who we may share your personal information with	This information may be shared for the purposes of processing statutory applications, seeking comment from relevant stakeholders as part of statutory processes and advising the Minister for Aboriginal Affairs (Minister) and Aboriginal Cultural Heritage Committee (ACHC) of opinions, issues and concerns expressed via submissions or other representations.

Is there a secondary purpose for the use of your information?	The Department may use your information for related administrative reporting and briefing purposes, including preparing advice for the Minister and Cabinet. We will not use or disclose your personal information for other purpose without your consent unless authorised or required by law, including the <i>Freedom of Information Act 1992</i>, <i>State Records Act 2000</i>, the PRIS Act or an order of a court or tribunal.
What happens if we cannot collect your personal information?	If you do not provide your personal information, you will not be able to submit an enquiry or application through the portal.
How to find out about how your information is stored or to report a breach?	The Department stores and manages personal information in accordance with its privacy policy, information security and records management obligations. If you have concerns about how your information has been handled, you can contact the Department using the details below. Our Privacy Policy for the Department of Planning, Lands and Heritage explains how you can make a privacy complaint and how we deal with complaints. Contact us: 140 William Street Perth WA 6000 Phone: (08) 6551 8002 Email: info@dplh.wa.gov.au